

ACCREDITATION NORMS FOR TRAINING

CENTRES

National Digital Literacy Mission
A collaborative approach to extend IT literacy to masses

Training Partner– National Digital Literacy Mission
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Eligibility Standards

The training partners shall ensure that the Training Centres desirous of providing digital literacy courses under the National Digital Literacy Mission (NDLM) are obliged to meet the following desirable requirements/ standards:

- A training centre must be part of a registered organization in India with proven training and facilitation credentials in the domain of education/ IT literacy
- After all the documentation is completed by Training Partner, NDLM PMU will verify the documents and approve or reject the application.

Desirable Physical, Human and Technical Infrastructure Requirements

Physical Infrastructure

- Minimum carpet area of 200 - 500 sq. ft.
- One class room to seat 5 - 20 students
- Located within the Panchayat boundaries

Technical Infrastructure

- Minimum of 3-5 Operational Computers (Laptop or PC) with genuine/ licensed software
 - Out of 3-5 computers, one shall be a low-end server
 - All computers should have been connected on a local network
- One High Resolution Web Camera
- Reliable Internet Connectivity with the minimum speed of 256 kbps
- One printer and scanner
- One Mobile Phone and Tablet
- Biometric devices prescribed by NDLM PMU

Human Infrastructure

Each training centre shall have a minimum of one teaching faculty, with qualifications as below:

- For Level 1: The faculty should have NIELIT's BCC or its equivalent
- For Level 2: The faculty should have NIELIT's CCC or its equivalent

Beneficiary Admission and Administration

In addition to online records, Centres shall maintain separate record for the following:

- Admission details (Date of admission, level of admission, etc.)
- Registration (Address including Village, Block, District and State; E-mail Id; Mobile no.; UIDAI No. (wherever applicable); Date of Birth; Mother/ Father Name and Photograph) – As per NIELIT's Examination Form Fields.
- Selection norms
- Attendance sheet
- Learning progress details
- Assessment results